

Name of proposer:

Holding broker:

Address of proposer:

Holding insurer:

Website:

Renewal date:

Number of PAYE Employees:

Target premium:

Year established:

Full business description:

ERN:

New ventures

If proposer is a new venture, please give details of previous managerial experience in the type of trade for which cover is to be considered:

Turnover split

Annual turnover

£

Business activity

% of turnover

%

%

%

%

%

Type of premises worked at

Please enter percentage of work that takes place at the following types of premises:

Private dwellings/small commercial (shops, offices, pubs, hotels) premises

%

What percentage of that (if any) takes place at the following:

New builds

%

Existing premises

%

All other commercial/industrial premises

%

What percentage of that (if any) takes place at the following:

New builds

%

Existing premises

%

Estimates

Do you engage in the application of heat?	Yes	No
If yes what percentage of your turnover does heat work represent?		%
How is this percentage split between work at:		
a. Your own premises	Yes	No
b. Away from your own premises	Yes	No
What heat apparatus is used?		
Maximum height worked to		meters
Maximum depth worked to		meters
Percentage of work undertaken away from your own business premises		

EL / PL

Total number of manual employees	
Total number of non-manual employees	
Required Public Liability Indemnity limit	£
Required Employers Liability Indemnity limit	£
Manual wages (including manual directors)	£
Labour only sub contractors	£
Bona fide sub contractors	£
Fixed woodworking machinists	£
Drivers/Hauliers	£
Yardmen	£
Supervisory	£
Clerical	£
Number of manual principals or partners (if not a Ltd company):	

CAR

Contracting Turnover	£	
Maximum value of any one contract	£	
Maximum Contract length		months
Do you undertake any timber frame construction?	£	

Company own plant, tools and temporary buildings:

Total Sum Insured	£
Maximum value any one item	£
Maximum value any one accident	£

Hired in Plant:

Estimated annual hiring charges.	£
Maximum value of any one item	£
Maximum value any one accident	

Employees Tools

Total sum insured	£
Limit per employee	£
Number of employees requiring cover	£

Hired out Plant (if insured) relevant for if you hire out your own or hired in plant

Total value of company Own plant to be hired out	£
Maximum value any one accident of company own plant hired out	£
Cross hire charges (hired in plant to be hired out)	£
Maximum value any one accident of cross hire plant	£

Claims History

Loss date	EL / PL / CAR	Amount paid	Amount o/s	Settled		Date of claim
		£	£	Yes	No	
		£	£	Yes	No	
		£	£	Yes	No	
		£	£	Yes	No	
		£	£	Yes	No	

Health & Safety

1) Does your company have a full written Health & Safety Policy?	Yes	No
2) If yes to the above, is it distributed to each employee and a record kept of this process?	Yes	No
3) Do you have an internal trained Health & Safety officer/employee responsible for the implementation of H & S procedures / policies?	Yes	No
4) Is PPE (personal protective equipment) issued to all employees who require it? Is this process documented and reviewed?	Yes	No
5) Does the insured have full Risk Assessments and Method Statements for all work undertaken/contracts?	Yes	No
6) Does the proposer/insured conduct ongoing staff/employee training (please note, this includes any LOSC, self-employed workers and voluntary workers whilst under the direct control and supervision of the client)?	Yes	No
7) If so, is this training plan recorded?	Yes	No

Hazardous Works

Do you work on sites that contain asbestos?	Yes	No
Is any work carried out which consists of or is incidental to surveying, stripping, removal, containment, other handling or disturbance of material which may contain asbestos?	Yes	No
Does the proposer or any of their employees use, handle, transport, or work in any way with, any of the following:		
a) radioactive substances or devices	Yes	No
b) piling, quarrying, explosive substances	Yes	No
c) silica or material containing this substance	Yes	No
d) toxic or hazardous chemicals	Yes	No
e) processes involving a noise level in excess of 85 decibels	Yes	No
f) bridges, piers, railways, viaducts, towers, steeples, chimney shafts or blast furnaces	Yes	No
g) airports, airfields, aircraft or airside work	Yes	No

h) ships, boats, hovercraft, docks, wharfs, offshore installations, rigs or platforms	Yes	No
i) oil refineries, powers stations, gas or chemical facilities	Yes	No
j) heights in excess of 15 metres	Yes	No
k) depths in excess of 5 metres below ground level	Yes	No
l) structural basement work	Yes	No

If answer is 'Yes' to any of the above, please provide details in **Any other additional information on the next page**

Other information requiring disclosure

Have any of the directors, partners or owners of the business ever been prosecuted for any H&S issue? Yes No

Have any of the directors, partners or owners of the business ever been convicted or charged with any criminal offence other than a motoring offence? Yes No

Have any of the directors, partners or owners of the business ever been declared bankrupt and/or been a director of a company which has gone into liquidation, administration or receivership or suffered any CCJ's? Yes No

Have any of the directors, partners or owners of the business ever had a proposal for insurance declined, renewal refused, cover terminated, increased premium required or special conditions imposed? Yes No

If answer is 'Yes' to any of the above, please provide details in **Any other additional information below**

Any other additional information

Signature for or on behalf of policyholder:

Date: